

BOARD OF SELECTMEN

June 9, 2015

Minutes

The Board of Selectmen met on Tuesday, June 9, 2015 at 7:00 p.m. in the Town Hall Clark Room. Those present were Selectmen John Gorecki, Vanessa Hunnibell Moroney, Peter Scavongelli, Nathan Brown, and Lyn Lemaire. Town Administrator Timothy D. Goddard was also present.

Also in attendance:

Dr. Chantal Nouvellon, Homeowner

Fire Chief David Flannery

Deputy Fire Chief Jonathan White

Community Input

Dr. Chantal Nouvellon was present to update the Board on the progress of building her house since she addressed the Board in May. She said on May 8th she came to Town Hall with a letter indicating that she would like to schedule a meeting on Thursday, May 14, 2015 with the Building Commission and her structural engineer. She received an email from her structural engineer on Monday May 11th reporting that the Building Commission would not be attending the May 14th meeting. Dr. Nouvellon said she received a letter from the Building Commission stating that she was not in compliance he was therefore taking back the building permit.

Dr. Nouvellon again asked to have a meeting with the Board of Selectmen to assist her through this matter.

Mr. Gorecki said it was clear that we have reached an impasse and the Board needs to find a way for Dr. Nouvellon to finish her home. He said he will try to bring the parties involved together to broker a deal that moves everything forward in way that is best for her and the Town.

Finance Committee Interview/Appointment

Mr. Gorecki said the Finance Committee met on June 1, 2015 with John Keller of Partridge Lane and they voted to recommend his appointment to the Finance Committee. The Board discussed Mr. Keller's resume' and background and they agreed he would be an asset to the Finance Committee.

On a motion made by Mr. Brown and seconded by Mrs. Moroney, it was unanimously **VOTED** to appoint John F. Keller to the Finance Committee for a three year term that will end at the close of the 2018 Annual Town Meeting.

Approval/authorization of FY16 Payroll rates

On a motion made by Mr. Scavongelli and seconded by Ms. Lemaire, it was unanimously **VOTED** to approve the payroll Changes for FY2016 as presented at tonight's meeting.

New Business

Mr. Gorecki spoke about an article in a recent Carlisle *Mosquito* publication stating that Selectman Peter Scavongelli will possibly be moving from the Town of Carlisle. He said a statute of Mass. General Laws governs how a vacancy on the Board of Selectmen can be filled. Mr. Gorecki said the Board of Selectmen

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remaining members of the Board have the opportunity to call a special election if they so desire. Mr. Gorecki said if they do not choose holding a special election, they do not have to do anything unless two hundred (200) citizens get together and sign a petition telling them to fill the vacancy. Mr. Gorecki said it is important that we know what the process is. He said by our first meeting in July we will have more clarity on this matter.

Discussion on the Greenough Barn Site Visit

Mr. Gorecki said at our last meeting he gave a presentation on the Greenough Barn that included the reasons why the Greenough Barn Committee recommended that the Barn be removed rather than be refurbished. He said the Board suggested two actions; one was a site visit to the Barn and secondly to inform the Conservation Commission of this recommendation and get their feedback. Mr. Gorecki said the discussion with the Conservation Commission is scheduled on June 18th. He said therefore tonight the Board will not vote on whether they will accept any recommendations on the Greenough Barn. Mr. Gorecki said he would like to discuss the recent site visit to the Greenough Barn by the Board of Selectmen. Mr. Brown said the Barn is a really great old building however it is in a massive state of disrepair and it is dangerous to individuals who visit the site. Mrs. Moroney agreed with Mr. Brown. She added that because the access to the Barn is through the Town of Billerica, the time it would take for first responders to reach the Barn is a huge concern. The cost for having Police monitor the Barn is also a concern.

Mr. Scavongelli said it was a fabulous barn. Because we know this is an attractive nuisance, he said we could have some liability for the people who hang-out there. Mr. Scavongelli said we have to take some necessary steps to protect those who frequent the barn. He suggested that before we remove the Barn we should try to find someone who would be interested in repurposing or using it.

In response to Mr. Scavongelli, Mr. Gorecki said this property cannot be used for affordable housing because of the way it was purchased [according to the State]. He said once the Board of Selectmen make a formal decision on the Barn, the committee will meet and start looking at the next steps.

Town Administrator's Report

1 Mr. Goddard gave an update on the *Fox 25 Zip Trip*. He said he met with representatives from FOX 25 on Wednesday, June 3rd. He said they took some pictures of the Town for background footage. Mr. Goddard said Fox 25 has not yet confirmed that they will use the Town Common as they were also looking at Spalding Field. Mr. Goddard said he has obtained permission from the First Religious Society for use of the Town Common for this event. He said the Zip Trip is scheduled for June 19 from 6:00 a.m. 10:00 a.m.

Mrs. Moroney expressed concern about disrupting the neighbors in the Town Common area so early in the morning.

The Board asked that the Town Administrator convey to Fox 25 that this is a small community and we would appreciate their sensitivity to noise during this event.

On a motion made by Mr. Scavongelli and seconded by Ms. Lemaire, it was **voted 4 yes 1 no** to grant the request of Fox 25 Boston for use of the Town Common for a live television broadcast on Friday, June 19th from 12:00 a.m. to 12:00 p.m. provided that the First Religious Society has also granted permission and that they coordinate traffic, parking and crowd control with the Town's public safety departments.

2 Mr. Goddard said at our last meeting Ms. Lemaire asked if there would be a conflict if she wanted to serve on the Conservation Restriction Advisory Committee (CRAC). He said he checked with Town Counsel and based on the charge of the CRAC there is no reason that a Selectman cannot serve on the committee provided that the individual does not have a financial interest in any matter to come before the committee.

3 Building Department 53E½ Revolving Fund Mr. Goddard said the Building Department will exceed its' spending limit of \$100,000.00 this year due to the increase in cost of the change from four

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days per week to five days per week. He added that there has been the additional cost for a special building inspector (John Minty) who handled the 95 Hanover Road matter. Mr. Goddard said an increase to the spending limit of a revolving fund, mid-year, requires a vote of both the Board of Selectmen and Finance Committee. A copy of the vote taken by the Finance Committee on June 1, 2015 was attached to this report.

On a motion made by Mr. Brown and seconded by Mrs. Moroney, it was unanimously **VOTED** that pursuant to MGL Ch. 44, §53E½, the Board approves an increase in the FY2015 revolving fund for the Building Department from \$100,000 to \$115,000 to cover inspectional services and administrative expenses.

4 Caroline Hill Scholarship Awards Attached to this report were the Caroline Hill Scholarship Committee's recommendations for scholarship awards for the 2015-2016 academic years. It was noted that the Committee confirmed with the Finance Director as to the amount of money that was available for awards.

On a motion made by Mr. Scavongelli and seconded by Ms. Lemaire, it was unanimously **VOTED** to approve the award of \$10,000 in scholarships from the Caroline Hill Scholarship Fund for the 2015-16 academic years, to be dispersed as recommended by the Caroline Hill Scholarship Committee.

Fire Department Study Committee charge/formation

Mr. Gorecki said at the last Selectmen's meeting he presented a proposed Fire Department Study Working Group Mission Statement to implement the Study that was approved for funding in the amount of \$10,000.00 at the last annual Town Meeting. He said the purpose for the Study is to allow us to understand and support our all-call fire department and to address the approaching changes to leadership in this department. Mr. Gorecki said at our last meeting the Board suggested that he review the mission statement with the Fire Chief. Fire Chief David Flannery and Deputy Fire Chief Jonathan White were present for this discussion. David said he felt that the Study was very important and he was willing to support the Study Committee and answer any questions they may have. Jonathan expressed concern over the selection of a consultant for the Study. Mr. Gorecki agreed with his concerns about choosing the right consultant. David said they have had an upsurge in interest in the Fire Department due to the recent editorial in the *Carlisle Mosquito* and the sign outside of the Fire Department which is advertising for employment opportunities within the Carlisle Fire Department.

Ms. Lemaire said because of the knowledge David and Jonathan have regarding the Fire Department they should be included as members of the working group. The Charge should have 5 members and Jonathan and David. Mr. Gorecki felt this was one additional meeting they would have to attend and it was not crucial that they be a part of this group. Mr. Brown said David's knowledge can be sought even though he is not on the study group. David said he and Jonathan were very supportive of the Study and they are both willing to help this move forward in any capacity.

On a motion made by Mr. Brown and seconded by Mr. Scavongelli, it was **voted 4 yes, 1 no** to approve the Fire Department Study Working Group mission statement as presented at tonight's meeting.

Annual Appointments – 2015/2016

On a motion made by Mr. Scavongelli and seconded by Mr. Brown it was unanimously **VOTED** to approve the 2015/2016 Annual Appointments as presented at tonight's meeting.

Special Municipal Employees

On a motion made by Mr. Scavongelli and seconded by Mrs. Moroney, it was unanimously **VOTED** to designate everyone on the list [presented tonight] as Special Municipal Employees for 2015/2016.

Technology Committee

Mr. Brown said David McKay met with the Technology Committee a few meetings ago and it was great to have his participation at the meeting. He said David McKay has expressed interest in joining the Committee as a full member and the Committee has agreed that he would be a good addition to the team. The Technology Committee has unanimously voted to recommend his appointment.

On a motion made by Mr. Scavongelli and seconded by Ms. Lemaire, it was unanimously **VOTED** to appoint David McKay to the Technology Working Group for a term that will end on June 30, 2016.

Carlisle Energy Task Force

On a motion made by Ms. Lemaire and seconded by Mrs. Moroney, it was unanimously **VOTED** to appoint Claude von Roesgen to the Carlisle Energy Task Force for a term that will end on June 30, 2016.

Minutes

The Minutes to the Board of Selectmen's May 26, 2015 meeting were approved with amendments.

Liaison Reports

Mr. Gorecki reported on the Financial Management Team meeting that occurred this morning. He said Assessor Melissa Stamp stated that so far she has \$7million in new growth. The targeted amount is \$15million.

Mrs. Moroney informed the Board that the Housing Institutes two-day intensive training work shop will be held in Devens, MA on Wednesday and Thursday this week [June 10th & 11th] She will attend this event with Ms. Lemaire, Karina Coombs and Housing Coordinator Elizabeth Barnett.

The meeting adjourned at 9:15 p.m.

Respectfully submitted by Margaret Arena